



DESIGN BRIEF GUIDELINES

FALL 2009

Submission of the on-line *Design Brief*, by first-time and continuing teams, sets the stage for team participation in the **TSGC DESIGN CHALLENGE**. The *Brief* communicates the team's intention to work on a particular topic and introduces the team to TSGC.

Both Incoming First or One-Semester Teams AND Teams Continuing onto Second-Semester will submit a "Design Brief."

DESIGN BRIEF	<ul style="list-style-type: none"> The <i>online Design Brief</i> is completed by the team leader and submitted electronically to TSGC.
	<ul style="list-style-type: none"> The <i>Design Brief</i> provides TSGC with a <i>team profile</i>: name of the institution, faculty advisor, student leader, team members, and topic choice.
	<ul style="list-style-type: none"> The electronic Design Brief form can be accessed from the program website: http://www.tsgc.utexas.edu/challenge/db_profile/
	<ul style="list-style-type: none"> It is important that you present accurate information concerning each team member's email address and citizenship. Department Chairman should be named and an email address provided. The Accounting Contact is the responsible person in your department who will be invoicing TSGC for the team's funding. Talk to your department's administrative desk if you have questions about who is responsible for this. Credit for participation is required unless other arrangements have been made with the Program Administrator.

DEADLINE	DESIGN BRIEFS WILL BE ACCEPTED FROM TEAMS August 24th – September 7th
	BRIEFS WILL NOT BE CONSIDERED AFTER MIDNIGHT SEPTEMBER 7TH

QUESTIONS? Contact . . .



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