



DESIGN BRIEF GUIDELINES

Submission of the on-line *Design Brief*, by first-time and continuing teams, sets the stage for team participation in the TSGC DESIGN CHALLENGE. The *Brief* communicates the team's intention to work on a particular topic and introduces the team to TSGC.

Both Incoming First or One-Semester Teams AND Teams Continuing thru to a Second-Semester will submit a "Design Brief."

DESIGN BRIEF	<ul style="list-style-type: none"> The <i>online Design Brief</i> is completed by the team leader and submitted electronically to TSGC.
	<ul style="list-style-type: none"> The <i>Design Brief</i> provides TSGC with a <i>team profile</i>: name of the institution, faculty advisor, student leader, team members, and topic choice.
	<ul style="list-style-type: none"> The electronic Design Brief form can be accessed from the program website: http://www.tsgc.utexas.edu/challenge/db_profile/
	<ul style="list-style-type: none"> It is important that you present information as completely and accurately as possible concerning each team member's email address and citizenship. Department Chairman should be named and an email address provided. The Accounting Contact is the responsible person in your department who will be invoicing TSGC for the team's funding. Talk to your department's administrative desk if you have questions about who is responsible for maintaining your team account info. Credit for participation is required unless other arrangements have been made with the Program Administrator.

DEADLINE	<p>SEE THE "SEMESTER TIMELINE" PAGE" FOR THE RANGE OF SEMESTER-SPECIFIC DATES THAT DESIGN BRIEFS WILL BE ACCEPTED.</p> <p>NOTE THAT ALL SUBMISSION DEADLINES ARE DUE BY MIDNIGHT ON THE DEADLINE DAY SPECIFIED.</p>
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QUESTIONS?
Contact . . .



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